

POSITION: POLICY AND COMMUNICATIONS OFFICER

Applications from Aboriginal and Torres Strait Islander people are strongly encouraged

SAACCON is a network of Aboriginal Community Controlled Organisations in South Australia. The SAACCON network, Auspiced by the Aboriginal Legal Rights Movement, has been established under the Partnership Agreement for Closing the Gap as a member of the Coalition of Peaks. More information on the Coalition of Peaks and the Partnership Agreement can be found at <http://www.naccho.org.au/wp-content/uploads/Final-fact-sheet.pdf>

1. About the role

The Policy and Communications Officer's (PCO) objective is to support SAACCON in providing high level advice, recommendations and guidance to the Coalition of Peaks. Key duties will include:

- Developing policies and strategies aimed at achieving the objectives of SAACCON in relation to the next phase of Closing the Gap
- Preparing, reviewing and advising on policy reports, briefing papers, meeting talking points, speeches and discussion papers for presentation to SAACCON, and
- Supporting SAACCON representatives in negotiations with the South Australian Government to achieve their objectives
- Secretariat responsibilities for SAACCON meetings
- Responsibility for supporting, developing and maintaining SAACCON's communication materials.

2. Conditions of engagement

Although the PCO will have accountability to SAACCON, the PCO will report directly to the SAACCON Lead Convener. The SAACCON Lead Convener is the ALRM representative and member of the Coalition of Peaks Joint Council and Partnership Working Group.

Initially the PCO position will be offered on a full-time basis on a one (1) year contract, with a six (6) month probationary period. A salary of up to \$68500 year plus superannuation (with access to attractive Salary Sacrifice benefits)

To be eligible for appointment, applicants must have a valid or able to obtain a police check and current Working with Children clearance.

The PCO will be an employee of the Aboriginal Legal Rights Movement (ALRM) and be located at its Adelaide office at 321-325 King William St Adelaide SA.

3. Competitive Applicant will have:

- A commitment to Aboriginal and Torres Strait Islander peoples being self-determining and a capacity to work effectively with them and their organisations;
- A demonstrated capacity to be able to provide strategic advice, problem solving and issues management in an Indigenous environment;

**SOUTH AUSTRALIAN ABORIGINAL COMMUNITY CONTROLLED ORGANISATION
NETWORK (SAACCON) FOR CLOSING THE GAP**

- Advanced analytical and critical thinking skills including the ability to use these to formulate, interpret, analyse and evaluate policy and program initiatives.
- Proven ability to successfully engage internal and external stakeholders, including Aboriginal stakeholders and Government representatives, in relation to complex and potentially controversial matters.
- A capacity to undertake policy work with a high level of complexity and sensitivity and operate under broad direction with a high level of day to day autonomy;
- Proven writing skills in preparing briefs through to correspondence at a senior level; and
- The ability to communicate with influence and particularly to Aboriginal and Torres Strait Islander leaders.

For further information, call Ruth Miller on 81133777.

Please submit a **current CV** and **application cover letter** addressing the selection criteria addressed to Ruthm@alrm.org.au by **5pm Friday 6 September 2019**.